



AQUACONS (AQUATIC Nature Consultancy)
Subsidiary - AQUATIC Nature Pvt.Ltd.



AQUATIC Nature Private Limited



NGO Consultancy & Service

One Stop Solution



AQUACONS (AQUATIC Nature Consultancy) Subsidiary - AQUATIC Nature Pvt.Ltd.



Proposal for Comprehensive NGO Management Consultancy Services

Prepared by: AQUATIC Nature Pvt. Ltd. (through AQUACONS Subsidiary)

Date: August 07,2024

Proposal Reference: ANPL-NGO-Consult-2025-001

Client: Generic NGO Name - e.g., Rural Development Foundation

Objective: To provide end-to-end consultancy services for NGO management, focusing on registration, project Detailed Project Reports (DPR), impact assessment, field monitoring, manpower support, annual reports, document management, Corporate Social Responsibility (CSR) compliance, Foreign Contribution Regulation Act (FCRA) advisory, government project implementation, grant management, and other relevant NGO field works. This proposal outlines a tailored package to ensure compliance, sustainability, and impactful operations.

Comprehensive NGO Consultancy Services



1. Introduction



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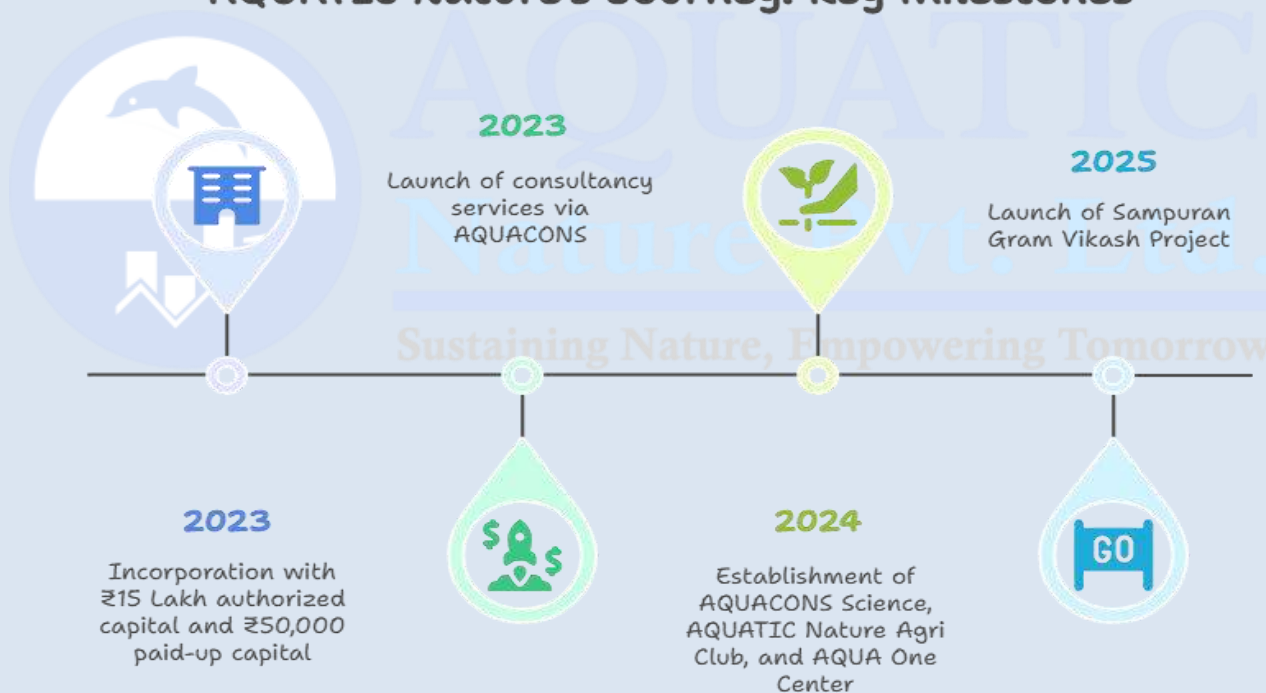
AQUATIC Nature Pvt. Ltd., registered under the Companies Act, 2013 (CIN: U32909MP2023PTC065024), specializes in consultancy services via its subsidiary AQUACONS. With over 20 successful projects in agriculture, rural development, climate change, and socio-economic sectors, we empower NGOs through strategic guidance, project management, and compliance support. Our expertise includes operationalizing government schemes and CSR programs, ensuring convergence, compliance, and measurable grassroots impact.

We facilitate NGO-government collaborations, monitoring, and evaluation to drive sustainable outcomes in areas like education, health, livelihoods, environment, and community development. This proposal is designed as a complete, turnkey solution for your NGO's management needs.

Our Journey

- **2023:** AQUATIC Nature Pvt. Ltd. incorporated with ₹15 Lakh authorized capital and ₹50,000 paid-up capital. Launched consultancy services via AQUACONS, focusing on agriculture, food processing, and rural development.
- **2024:** Established **AQUACONS Science** (consultancy for scientific agriculture), **AQUATIC Nature Agri Club** (for agri-students and teachers' welfare), and **AQUA One Center** (farmers' welfare hub).
- **2025:** Launched **Sampurna Gram Vikas Project** (pilot in Chhatarpur District), a holistic rural development initiative.

AQUATIC Nature's Journey: Key Milestones



Subsidiaries & Initiatives

AQUACONS Science (2024)

- **Focus:** Scientific agriculture and technology transfer.
- **Services:** Precision farming, soil health analysis, and tech adoption for NGOs and farmers.
- **Impact:** Supporting sustainable agriculture with research-driven solutions.

AQUATIC Nature Agri Club (2024)

- **Focus:** Welfare of agricultural students and teachers.
- **Services:** Training, scholarships, and workshops for skill development.

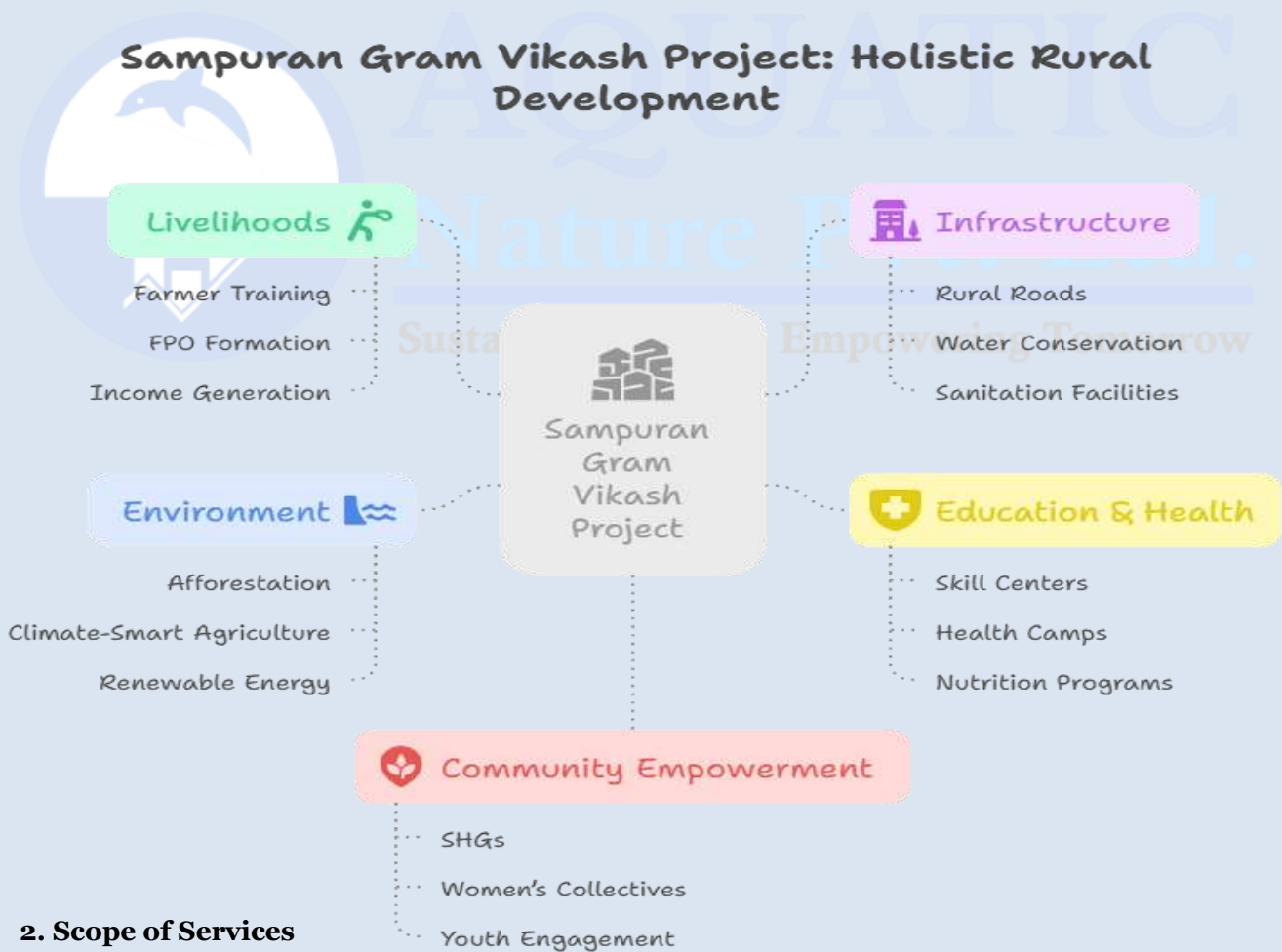
- **Impact:** Empowering the next generation of agri-professionals in Chhatarpur.

AQUA One Center (2024)

- **Focus:** Farmers' welfare and support hub.
- **Services:** Access to inputs, training, market linkages, and government schemes.
- **Impact:** Enhancing farmer livelihoods through localized support.

Sampurna Gram Vikash Project (2025)

- **Pilot Location:** Chhatarpur District, Madhya Pradesh.
- **Components:**
 - **Livelihoods:** Farmer training, FPO formation, income generation (e.g., fisheries, horticulture).
 - **Infrastructure:** Rural roads, water conservation, and sanitation facilities.
 - **Education & Health:** Skill centres, health camps, and nutrition programs.
 - **Environment:** Afforestation, climate-smart agriculture, and renewable energy.
 - **Community Empowerment:** SHGs, women's collectives, and youth engagement.
- **Objective:** Holistic rural development through convergence of government schemes and CSR funds.
- **Cost:** Estimated ₹50-100 Lakhs for pilot (funding via grants/CSR).



2. Scope of Services

Our consultancy covers the following key areas, customized to your NGO's requirements:



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- **NGO Registration and Compliance:** Guidance on initial registration under Societies Registration Act, Trust Act, or Section 8 Company. Includes renewals, statutory filings, and compliance audits to ensure legal standing.
- **Project DPR Preparation:** Development of Detailed Project Reports (DPRs) for proposed initiatives, including feasibility studies, budgeting, timelines, and risk analysis. We align DPRs with government schemes for funding eligibility.
- **Impact Assessment:** Conducting baseline, midline, and end-line assessments using qualitative and quantitative methods (e.g., surveys, data analytics) to measure project outcomes and social return on investment (SROI).
- **Field Monitoring:** On-ground supervision through regular site visits, real-time data collection via mobile apps, and progress reporting to ensure project execution aligns with goals.
- **Manpower Support:** Recruitment, training, and deployment of skilled personnel (e.g., project managers, field officers, data analysts). We provide capacity-building workshops for your existing team.
- **Annual Reports:** Preparation of comprehensive annual reports, including financial statements, activity summaries, and impact narratives, compliant with regulatory requirements.
- **Document Management:** Setup of digital document management systems (e.g., cloud-based repositories) for secure storage, version control, and easy retrieval of project files, donor reports, and compliance documents.
- **CSR Compliance and Implementation:** Design and execution of CSR projects in education, healthcare, sanitation, livelihoods, environment, and rural development. We ensure alignment with Schedule VII of the Companies Act, 2013, and facilitate partnerships with corporates.
- **FCRA Advisory:** Assistance with FCRA registration, renewals, compliance reporting (e.g., FC-4 forms), and advisory on foreign grant utilization to avoid penalties.
- **Government Projects:** Operationalizing flagship schemes (e.g., social protection, health & nutrition, skill development). Includes proposal submission, convergence with private initiatives, and PPP models.
- **Grant Management:** Identification of grant opportunities (government, international donors), application support, budgeting, and post-grant monitoring/reporting.
- **Other Relevant NGO Field Works:** Includes policy advocacy, vocational training, research, and sustainable ecosystem management (e.g., fisheries, agriculture). We also support NGO-government collaborations for scalable programs.

NGO Support Services



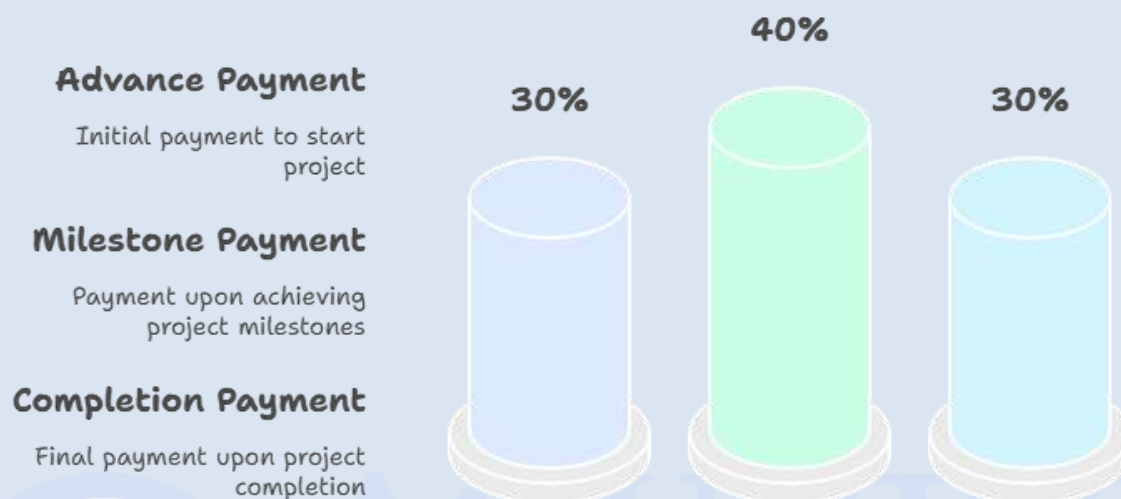
3. Methodology

- **Phase 1: Needs Assessment (1-2 Weeks)**: Initial consultation, gap analysis, and customization of services based on your NGO's size, focus, and current status.
- **Phase 2: Planning and Documentation (4-6 Weeks)**: Develop DPRs, registration documents, and management frameworks.
- **Phase 3: Implementation (Ongoing, 6-12 Months)**: Deploy manpower, conduct field monitoring, and handle CSR/FCRA/government project executions.
- **Phase 4: Evaluation and Reporting (Quarterly/Annually)**: Perform impact assessments, prepare reports, and optimize based on feedback.
- **Tools and Approaches**: Use multidisciplinary teams, data-driven tools (e.g., GIS for monitoring), and best practices from our 20+ projects for sustainable results.

5. Costing

Payment terms: 30% advance, 40% on milestones, 30% on completion.

Project Payment Structure



Service Area	Description
NGO Registration & Compliance	Full guidance, filings, and audits (incl. Govt fees alignment)
Project DPR Preparation	Customized DPR for 1-2 projects (1-2% of project cost norm)
Impact Assessment	Baseline + End-line for one project (lakh-range benchmark)
Field Monitoring	Monthly visits and reporting for 6 months (rural dev. tender norms)
Manpower Support	Recruitment & training for 5 staff (local focus for cost savings)
Annual Reports	Preparation of 1 annual report (freelance benchmark Rs. 3k-10k adjusted)
Document Management	System setup + training
CSR Compliance & Implementation	Design & execution of 1 CSR project (5% admin cap)
FCRA Advisory	Registration/renewal support (Govt fee Rs. 5k-10k + advisory)
Government Projects	Operationalizing 1 scheme (convergence, monitoring per norms)
Grant Management	Identification & application for 2-3 grants



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Other NGO Field Works	e.g., Training workshops, advocacy (per module)
Total Package (Comprehensive)	All services bundled for 12 months (with 15% discount on bundle)

Notes on Costing:

- Costs may vary based on project scale, location, and custom requirements. Travel and incidental expenses billed separately. For precise quotes, contact us for a site visit.
- Notes on Costing: Adjustments based on Govt procurement for value (e.g., no excessive mark-ups), FCRA/CSR caps on admin/overheads, and benchmarks (e.g., DPR at 1-2%, assessments in lakhs). Travel billed at actuals; further customization possible. For large projects, fees may scale as % of grant/value.

6. Terms and Conditions

- **Confidentiality:** All client data handled securely under NDA.
- **Deliverables:** Digital/soft copies of all documents (DPRs, reports, etc.) provided; hard copies on request.
- **Liability:** Limited to service fees; no liability for third-party actions (e.g., government approvals).
- **Governing Law:** Laws of India, jurisdiction in Madhya Pradesh.

7. Next Steps

- Sign the attached Letter of Intent (LOI) to initiate.
- Schedule a kick-off meeting within 7 days.

For queries or customization, contact:

AQUATIC Nature Pvt. Ltd.

Address: Tayagi Bhawan – 4- A, Ashoka Garden Near Axis Bank Raisen Road ,Bhopal 462023 (M.P.)

Email: info@aquaticnature.in

Phone: 0755-4481984

Website: <https://aquaticnature.in/>

This proposal serves as the final documentation for engagement. Upon acceptance, we will generate formal contracts and supporting documents (e.g., DPR templates, assessment frameworks).

Thank you for considering AQUATIC Nature Pvt. Ltd. We look forward to partnering for impactful NGO management!